




# Jireh Christian School Board Annual Work Plan 2025

| Year: 2024<br><br>Review          | Area for Review  | Board Meeting Dates  |   |   |   |                     |   |  |   |
|-----------------------------------|--|--|---|---|---|---------------------|---|--|---|
|                                   |  | 18 Feb   | 25 March  | 20 May  | 24 June                                 | 5 August            | 16 September  | 21 October   | 2 December  |
|                                   |  | James  | Sandra  | Vicki   | Amrita                                  | Tavita              | Gael  | Allan  | Andrew  |
| <b>Strategic Review</b>           | 3 Year Strategic Plan<br>Strategic Plan<br>Annual Plan   | Confirm and approve strategic plan, submitted to MoE by 1 March  | Annual Plan Update  |   | Annual Plan update                      |                     | Annual Plan update.                                   | Consultation re 2026. Strategic goals and Annual Plan  | Annual Plan Update. Confirm strategic goals and annual plan for 2026  |
| <b>Regular Review</b>             | Policy Annual and Triennial                              | Board Members Code of Conduct<br>Delegation of Authority   | Relationships between Board and Principal<br>Relationship between PM and Principal<br>Presiding Member's role   |   |   | ESOL                | International Students                                |  |   |
|                                   | Student progress and achievement                         | Targets for 2025 confirmed as per the Strategic Plan 2025  | PAT data  | Term 1 Curriculum Data  |   |                     |   |  | Term 4 Curriculum Data<br>PAT Data  |
|                                   | Curriculum   |  | Manu Learning Area  | Ika Learning Area   | Professional Learning across the school | Tiwai Learning Area | Report on Learning Support across the school          |  | Community Consultation for 2026   |
|                                   | Finance and Property                                     | Monitor progress against 2024 Budget (monthly report)  |   |   |   |                     |   | Draft Budget for 2026<br>10 and annual YPP<br>Cyclical Maintenance 2026                              | Confirm budget for 2026   |
|                                   | Health and Safety  | Monthly Report   |   | Staff Wellbeing   | Student Wellbeing                       |                     |   |  |   |
| <b>Emergent Review</b>            | New govt. initiatives                                    | Attendance- STAR<br>NZCR– English. Maths and Statistics  |   |   |   |                     |   |  |   |
|                                   | New local initiatives                                    | Develop and embed a cohesive and rigorous Structured Lit., and maths programme for Years 1 – 8   |   |   |   |                     |   |  |   |
| <b>Board Process Requirements</b> | Board Training for newly elected members after September | Elect PM<br>Strat. Plan to MOE by 1 March<br>Roll Return by 1 March<br>Financial Statements to auditor<br>ESOL Funding Application 1 March | Board to sign statements of authority for the auditor.<br>Principal's PGC progress commences and draft goals Annual Report approval<br>Report to Auditor 31 March | Annual Report and Audited Financial Statements to MOE by 31 May | ESOL Funding application 1 August       | 1 July Roll Return  | Principal's Professional Growth Cycle progress update | Board Strategic planning session<br><br>10 Year Property Maintenance Plan<br><br>New Board Induction | Principal's Professional Growth Cycle report to the Board 2025<br>Principal's PGC 2026 – plan and set goals in alignment with Strategic and Annual Plan |