



## Policy: Responsibilities of the Staff Board Member

---

### Policy Statement

The staff Board member fulfils legislative requirements relating to Board composition. The role of the staff Board member is to bring a staff perspective to Board decision-making and discussion and is elected by their peers.

As a Board member, the staff Board member has an obligation to serve the broader interests of Jireh Christian School (“the School”) and its students and has equal voice, vote, standing and accountability as other Board members.

### Procedural Guidelines

Staff Board member Accountability Measure		Standard
1. To work within the Board’s Strategic Plan.	1.1	The Strategic Plan is obviously considered in Board decisions.
2. To abide by the Board’s governance and operational policies.	2.1	The staff Board member has a copy of the NZSTA Governance Manual and is familiar with all Board policies.
3. The staff Board member is first and foremost a Board member who represents a staff perspective and must act in the best interests of the students at the school at all times.	3.1 3.2	The staff Board member is not a staff advocate. The staff Board member does not bring staff concerns to the Board.
4. The staff Board member is bound by the Board’s Code of Conduct.	4.1	The staff Board member acts within the Code of Conduct.
5. It is not necessary for the staff Board member to prepare a verbal or written report for the Board unless specifically requested to by the Board.	5.1	No regular reports received unless a request has been made by the Board on a specific topic.

### Legislative Compliance

Education and Training Act 2020

### Review schedule: Triennially

<b>ADOPTED BY BOARD</b>	
Date 12 <sup>th</sup> September 2017	Chairperson <b>R Thornton (Acting)</b>

Reviewed Date 30<sup>th</sup> January 2018

Chairperson **R Thornton**

Reviewed Date 25<sup>th</sup> May 2021

Chairperson **M Causley**

Reviewed Date 20<sup>th</sup> February 2024

Presiding Member **A Coombridge**