



## Policy: Civil Defence Emergency

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### Policy Statement

Jireh Christian School ("the School") recognises its responsibility to ensure the safety of its students and staff in the case of a Civil Defence emergency. In the event of an emergency, the safety of the staff and students of the School is paramount.

### Procedural Guidelines

1. The School will have in place a set of procedures specific to each hazard. The staff will follow the steps to ensure the safety of all concerned.
2. The School will follow the Civil Defence Plan contained in the document.
3. The School will liaise with the Auckland Council Civil Defence headquarters and other emergency services.
4. The School will act as a back-up facility in an emergency.
5. Civil Defence Emergency Response documentation is to be held at the Office and the meeting room.

### Legislative Compliance

Civil Defence Emergency Management Act 2002

### Review schedule: Triennially

**ADOPTED BY BOARD**

Date 12<sup>th</sup> September 2017      Chairperson **R Thornton (Acting)**

Reviewed Date    28<sup>th</sup> November 2017

Chairperson **R Thornton**

Reviewed Date    23<sup>rd</sup> June 2020

Chairperson **M Causley**

Reviewed Date    20<sup>th</sup> February 2024

Presiding Member **A Coombridge**