

Minutes of Meeting
Tuesday, 17 September 2024
63 St Georges Rd, Avondale
at 6.45pm at the school



**THE BOARD OF
JIREH CHRISTIAN SCHOOL 2024**

Attending: Allan Bates (via ZOOM), Sandra Bosman, Andrew Coombridge, Tavita Fesolai, Gael Goulter (via ZOOM), Vicki Morris, Amrita Sadanand, Aron Singh

Apologies: None

1. **Welcome** – Andrew welcomed everyone to the meeting and opened with prayer.

2. **Devotion** – Andrew led the devotions

Andrew read 2 Thessalonians 2:13-16. Paul is always very grateful in his writings and stresses the importance of prayer. Jireh has prayer as a feature of high priority. Each student is loved by the Lord. He has chosen us for salvation, through belief in the truth. We don't want to deviate from the truth. By His Spirit He is doing a work sanctifying His people, part of that is through everyday experiences and interactions at Jireh. JCS is standing for the truth. Vs 14 – He called us to this so we can obtain glory through the gospel of Jesus Christ. We are called to do the work sacrificially and 'stand firm'. The challenge is to stand firm and hold fast especially with all the changes in society. Vs 16-17 encourages us to have hope and allow the Lord to strengthen and comfort us. Bear in mind that the fruit planted at JCS is not always visible. Andrew finished the devotion with a prayer.

3. **Confirmation of Minutes** – taken as read

It was moved that the minutes of 6 August 2024 be approved as a true and accurate record.

Moved Andrew AGREED

4. **Matters Arising from Minutes & Action List**

- Contact the PA to ask about them about paying for the sign writing on the new van and replacing the sign writing on the old van. THERE IS A MEETING ON FRIDAY TO ENSURE THE TE REO WORDING IS CORRECT. IN PROGRESS.
- The Church has been contacted re digital signage at the front of the property. THE CHURCH HAVE DECIDED THEY WILL NOT GO AHEAD WITH DIGITAL SIGNAGE AND DO NOT WANT ANY DIGITAL SIGNAGE ON ST. GEORGES ROAD. THE GREAT NORTH ROAD ENTRANCE IS A SHARED DRIVEWAY AND WOULD NEED COUNCIL PERMISSION TO PUT A SIGN UP. REMOVE FROM ACTION LIST.
- Andrew has contacted KingsWay re the position of the PA, and possible contact with NZSTA regarding the position of the PA. KingsWay have not yet responded. IN PROGRESS.
- Information regarding an Ethical AI Policy to be included in the papers for the next Board meeting. In Progress. SANDRA WILL PREPARE A DRAFT FOR THE POLICY SUB COMMITTEE TO REVIEW BEFORE THE NOVEMBER MEETING.
- Tavita to contact the principals from the local schools who have managed to recoup some of the costs of the Cola canopy and report his findings to the Board. TAVITA MET WITH FOUNDATION NORTH. THEY WILL BE IN TOUCH WITH HIM ON THURSDAY RE THE POSSIBILITY OF ACQUIRING SOME FUNDING. HE HAS CONTACTED HIS PREVIOUS SCHOOL FOR ADVICE/SUGGESTIONS. TAVITA WILL EMAIL THE BOARD WHEN HE HAS HEARD FROM THEM. IT WAS SUGGESTED THAT ANDREW ASK THE CONTRACTORS TO ACCEPT A DEPOSIT TO HOLD THE QUOTE BEARING IN MIND THE INCREASING COST OF MATERIALS. THIS IS TO BE REVIEWED IN A MONTH WHEN ALLAN WILL GIVE AN UPDATE FROM THE PROPRIETORS.
- Sandra to try and find a parent who might be willing to complete applications for funding towards the Cola canopy and submit them. IN PROGRESS.
- The Presiding Member is to apply in writing for consent from the Ministry and the Proprietor to have the cola canopy erected on site. IN PROGRESS.

5. **Conflicts of Interest**

No conflicts of interest to be declared.

6. Learning Support – Vicki - Report taken as read.

The Board asked if there was any extra support that might be needed. Vicki thanked the Board for their offer. Considerations while preparing the budget will be the Board's offer of extra support, staff training, resourcing for next year regarding support for teachers in the classroom, and possibly placing advertisements for teacher aides for 2025.

The Board currently funds teacher aide support in the classroom for 3 ½ hrs day, 4 days a week.

Staff training is underway for literacy and maths. It is important to have an extra adult in each classroom who is the right person with the right skills and approach; it's not simply a question of funding.

A student arrived who was needy and, on the spectrum, and the child has made a complete turnaround.

The teacher walked alongside and prayed with this child, which is an ongoing huge investment in time.

There are many students on the learning support register, some are not funded but are on the radar and are being monitored carefully.

The Board appreciates the work and heart that is put into the Learning Support portfolio and thanked Vicki, offering their continued prayers for her.

7. Reports

Principal's Report – taken as read

It was moved that the Jireh Christian School Board adopts the Principal's September Report.

Moved Sandra / Seconded Vicki AGREED

Finance & Property for July & August – taken as read

Tavita spoke to the report, explaining some of the expenses and outgoings below budget. There will be a better reflection after July when expenses have been paid. We will be ahead of budget by the end of the year.

There was some discrepancy noted on Page 3 "Other MoE Grants". Sandra will liaise with Accounts and email Allan when she has investigated.

There was a question regarding Bank Staffing on Page 4 of the August commentary. There is a little extra FTTE (4.66) showing but this will be used up with the new teacher employed for Term 4, 2024. This will then show a slight deficit.

It was moved that the Jireh Christian School Board adopts the Finance Reports for July & August.

Moved Tavita / Seconded Allan AGREED

8. Fixed Asset Register

Presiding Member to sign and date the summary page of the Fixed Asset Register once approved.

It was moved that the Asset Register as received by CES be approved.

Moved Andrew AGREED

The School Asset Management Policy indicates that fixed assets are items valued at \$500 or above, and the Useful Life of Assets document from CES shows fixed assets are items valued at \$1000 or above. Both amounts need to be the same.

It was moved that the Jireh Christian School Board agrees to change and update the Asset Management Policy, point 4 to read, "Maintain an up-to-date asset register for all items of furnishing, plant machinery, equipment, text and library books costing more than \$1000."

Moved Sandra / Seconded Tavita AGREED

9. Term Dates 2025

Vicki spoke to this point. The legal requirement is that we are open for 386 half days, this draft shows we will be open for 388 half days, which allows for one more Teacher Only Day if required. If not required, we may end a day earlier at the end of the year.

Two new major curriculum areas are being rolled out. The Ministry gave 2 Teacher Only Days to implement the new English curriculum. NZACS Teachers' Conference is a very valuable time and two of the Teacher Only Days have been allocated for that. Term 2 ends for students on Wednesday 25th June. Teachers are embracing the new curriculum changes and will be ready to implement it.

It was moved that the Jireh Christian School Board adopts the tabled term dates for 2025 with an extra Teacher Only Day approved in principle.

Moved Andrew AGREED

10. Principal's Request for overseas PLD

NZACS Principals are invited to attend an international conference called Converge (Christian Conference) in America. At the leaders' conference 2024, Shaun Brooker said he wants to take a group from New Zealand. In addition to the conference itself, attendees will visit several Christian schools which will further develop the vision for Christian education here in NZ. There are sufficient funds in the budget to cover the cost without any other Professional Development being compromised.

It was moved that the Jireh Christian School Board approves the principals request for overseas Professional Development in 2025 to the total of \$9000.

Moved Amrita / Seconded Tavita AGREED

11. Inward Correspondence

NZSTA July and August issues uploaded in the meeting pack.

12. Future Business

- **2025-2027 Strategic Plan**

Sandra spoke to the plan. On Wednesday Sandra will send a link to parents for community consultation for the future. Sandra will also talk to staff and Tīwai students for their feedback. After this she will draw up a draft and meet with the board to discuss. The Strat. Plan and 2025 annual plan will need to be finalized, and finance factored in to support it at the November meeting. Andrew will send out some suggested dates for an extra meeting of around 2-3 hours before the 26th of November final Board meeting.

- **Parent Rep relocation**

Aron is relocating to Australia to live. His children will remain at the school until the end of the year, at which point they will join him. Aron thanked everyone and said he has really enjoyed his time on the board and will continue to pray for the Board and school. Andrew thanked Aron for his contribution, and other members added their gratitude, appreciation and blessings for Aron and his family.

Next meeting – 22 October 2024. Allan on devotions.

Tavita closed the meeting with prayer at 8.20 pm

Signed as a true and accurate record:

Approved: *Gael Goulter*
Acting Presiding Member

22.10.24
Date